

**DEPARTMENT/DIVISION:** Department of Music, Theatre and Dance

**POSITION:** Tenured Full Professor, Department Chair

**STARTING DATE:** September 2012

**MINIMUM QUALIFICATIONS:** A terminal degree in music, theatre or dance from an accredited institution of higher education, or the equivalent professional experience. Applicant must have a significant record of research, scholarship and/or creative activity, and extensive college/university level teaching experience using a variety of methodologies. Applicant must have demonstrated potential as department chair and a commitment to fostering consensus building in a transparent and inclusive environment; a commitment to excellence in the arts and in arts education; and the capacity for implementing innovation. Applicant must have demonstrated ability and/or interest in working in a multi-ethnic and multicultural environment.

**DESIRED/PREFERRED QUALIFICATIONS:** The Department of Music, Theatre and Dance at California State University, Los Angeles is seeking a qualified individual to chair the department. It is preferred that the successful candidate have significant administrative experience, outstanding interpersonal and communication skills, and experience in advising students on curricular issues. Successful grant writing/fund raising experience is highly desirable. Applicant should have substantial teaching experience at the college/university level.

**DUTIES:** The Department Chair is responsible for providing academic and curricular leadership and management for the Department of Music, Theatre and Dance. The Chair is expected to teach a reduced load in the area of his/her expertise, mentor and advise undergraduate and graduate students, and participate in research as well as University governance and community service. The Chair is responsible for the overall administration of the department, including scheduling classes, advising students, supervising clerical/technical staff, managing the budget, and representing the department in the College of Arts & Letters. Applicants must have the ability to maintain balance between professional/scholarly and pedagogical activities. Department Chairs serve on a three-year renewable appointment on a ten month Academic Year.

The Department of Music, Theatre and Dance is a newly-merged department within the College of Arts and Letters. The Chair will pro-actively engage faculty in the development and direction of the department and will strive to actualize the Department's mission, vision and goals. The Chair will maintain an inclusive approach to departmental operations. The Chair will act as an advocate for the faculty and students to the University and will represent the faculty's goals and needs to the Dean, Provost, and President.

**THE UNIVERSITY:** California State University, Los Angeles, a comprehensive urban university and one of 23 campuses that comprise The California State University system, offers programs in more than 50 academic and professional fields. The campus is located at the eastern edge of Los Angeles, adjacent to the western San Gabriel Valley, with more than 20,000 full and

part-time students reflecting the rich, ethnic diversity of the area. The University is committed to student success, community engagement, and a collaborative culture.

**SALARY RANGE:** Initial salary commensurate with qualifications and experience.

**REQUIRED DOCUMENTATION:** Please submit a letter of application, curriculum vita, official transcripts, three letters of recommendation and the University's Application for Academic Employment form.

[http://www.calstatela.edu/univ/hrm/docs/forms/Empl\\_applic\\_academic.pdf](http://www.calstatela.edu/univ/hrm/docs/forms/Empl_applic_academic.pdf)

Employment contingent upon proof of eligibility to work in the United States.

**APPLICATION DEADLINE:** Review of applications will begin on January 23, 2012 and continue until the position is filled. Address application, required documentation and/or request for information to:

**Chair, Search Committee**  
**Department of Music, Theatre and Dance Chair Search**  
**MUSIC 228**  
**California State University, Los Angeles**  
**5151 State University Drive**  
**Los Angeles, CA 90032-8110**

In addition to meeting fully its obligations under federal and state law, Cal State LA is committed to creating a community in which a diverse population can live, work and learn in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual. To that end, all qualified individuals will receive equal consideration without regard to economic status, race, ethnicity, color, religion, marital status, pregnancy, national origin or cultural background, political views, sex or sexual orientation, gender identification, age, disability, disabled veteran, or Vietnam era veteran status.

**AN EQUAL OPPORTUNITY / TITLE IX EMPLOYER**

Upon request, reasonable accommodation will be provided to individuals with protected disabilities to (a) complete the employment process and (b) perform essential job functions when this does not cause undue hardship.